



CHADDS FORD TOWNSHIP SEWER AUTHORITY
REGULAR MEETING
SEPTEMBER 17, 2019

Board Members: Mark Stookey
Ted Mennicke
Robert Lohr
Dennis Henry
Amanda Konyk

Also Present: Valerie Hoxter, Sewer Authority Manager
Mike Sheridan, Solicitor
Stan Gober, DELCORA
Tom Leisse, Pennoni Associates

ANNOUNCEMENTS

Chairman Stookey took attendance and a quorum was established.

MINUTES

Upon motion and second (Mennicke/Lohr) the minutes from the July 16, 2019 Regular Meeting were approved.

DELCORA

Mr. Gober presented his written report for the months of July and August, 2019. He noted that the Ridings plant has an issue with pine needles from surrounding trees in the system. The trees will get trimmed back to avoid this issue in the future.

MANAGER

Ms. Hoxter presented her written report.

ENGINEER

Mr. Leisse presented his written report. There was discussion of the changes in PNDI protocols and the need to do the Phase I study and possibly a Phase II for the Act 537 Plan Improvements Project.

There was discussion on pre-construction work which could be done while waiting for financing and other approvals.

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SOLICITOR

Mr. Sheridan reported that he has an easement agreement template to use for the property owners affected by the Act 537 Plan Improvements project.

Mr. Sheridan also reported that he had reviewed the DELCORA contract agreement.

Mr. Sheridan noted that the Authority has the right to approve/disapprove the sale of any EDUs in response to Concord Subaru wanting to sell their previously purchased EDUs.

ASSISTANT TREASURER

Ms. Hoxter presented the Assistant Treasurer's written report and reviewed cash balances.

Upon motion and second (Lohr/Konyk) the Board approved ACH and check payments for August 2019 in the amount of \$19,259.45.

Upon motion and second (Lohr/Konyk) the Board approved ACH and check payments for September 2019 in the amount of \$163,424.86.

Ms. Hoxter reported on delinquent accounts.

PUBLIC COMMENT

There was no public comment.

OLD BUSINESS

Upon motion and second (Stookey/Henry) the Board authorized Chairman Stookey to sign the proposed five-year operating contract with DELCORA.

Mr. Lohr updated the Board on the status of Springhill Farms' connection to the Concord Township sewer system.

Ms. Hoxter provided the Board with a status update on the file room.

NEW BUSINESS

Ms. Hoxter presented the preliminary 2020 Budget.

Upon motion and second (Lohr/Mennicke) the Board approved Resolution 2019-05 which authorizes submission of a Pennvest loan application for the Act 537 Plan Improvements Project.



Upon motion and second (Lohr/Mennicke) the board ratified the purchase of a PLGIT CD in the amount of \$200,000 on August 21, 2019 from Pacific Western Bank at 1.95% net, maturing on August 20, 2020.

Upon motion and second (Stookey/Konyk) the meeting was adjourned at 8:50PM.

Respectfully submitted,

Valerie Hoxter
Authority Manager